

# Admissions Policy

Revision: 02

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# General

This document is prepared and issued by EVA Flight Training Academy (hereinafter "EVA FTA") to assist applicants to understand the courses and procedures of its pilot training programs. It will be the standard and official guidance for both parties, hereby the Applicant/Student and EVA Flight Training Academy, from the application to the completion/termination of training program.

Launched in 2013, EVA Flight Training Academy is located at Mather Airport, where surrounded by all-year California sunshine as well as various flying destinations, including Sacramento, the capitol of California. Not only that Mather Airport already provided a full set of navigational aids, EVA FTA is continuously constructing hangar, student dormitory and café in its 9.6-acre campus, all aimed at providing the most pleasant training experiences to its students.

As a FAA-certificated Part 141 Flight School, EVA FTA uses brand new DA20/DA40/DA42 airplanes, equipped with G1000 avionics system, to achieve the highest training quality and flight safety. With its professional and experienced instructors and maintenance staff, students are allowed to enjoy their training as undistracted, safe, and inspirational as it can be. Students who complete the program and pass the FAA Airman Knowledge Test and Pilot Practical Test will obtain a training certificate and applicable FAA Pilot License, which will help, but not guarantee, them to become eligible for job opportunities in the airline industry.

For those who are interested in more details or submitting an application, please contact:

Tel.	+1-916-394-5395
Email	wip@evafta.com
Add.	3745 Whitehead St., Mather, CA95655, USA

### **Training Programs**

#### I. Obligations

EVA FTA is obligated to provide FAA approved training programs, including "PPL-Private Pilot Course, Airplane Single Engine Land," "IR/CPL-Instrument-Airplane, Commercial Pilot-Multiengine Land," and "UPRT- Upset Prevention and Recovery Training," while the Student shall comply with applicable Federal Aviation Regulations as well as clauses of this document, policies, manual, and operating procedures of EVA FTA throughout the entire training program.

#### II. Tuition Rates

The rate listed below shall be complied with for EVA FTA to collect tuition from the Student. The estimated total cost of the programs is based on the time students need to complete the programs and might differ for individuals. As training schedules are arranged in accordance with the Student's learning progress, the Student shall be responsible for any additional cost caused by issues not attributed to EVA FTA, including but not limited to force majeure or the Student's individual performance.

Admissions		Instruction Fee / Per hour	
Enrollment Fee	\$500	Ground School (G/S)	\$40
PPL Program Deposit	\$1,000	Inflight/FTD/AATD	\$80
<b>IR/CPL Program Deposit</b>	\$2,000	<b>Pre-briefing/De-briefing</b>	\$80
Device Rent/ Per hour		Currency: USD	
DA20*	\$190		
DA40*	\$190		
DA42*	\$395		
FTD	\$100		
AATD	\$30		

• PPL/IR/CPL Program Rates

#### • UPRT Program Rates

Admissions		Instruction Fee / Per hour		
Enrollment Fee	\$500	Ground School (G/S)	\$140	
UPRT Program Deposit	\$100	Inflight/FTD/AATD	\$190	
Parachute Rent	\$30	Pre-briefing/De-briefing	\$140	
<b>Device Rent/ Per hour</b>		Currency: USD		
<b>DA20*</b> \$1	190	]		

### III. Misc. Costs

Aside from the tuition, the Student is responsible for other costs relevant to travel to the United States and stay throughout the training program, such as travel documents, flight fare, lodging, school materials, uniforms, test fees, etc. EVA FTA will provide a list of required school materials in the Enrollment Guide to the enrolled Applicant. Such materials cost approximately \$500 USD. Price is subject to change. The Student is also recommended to bring an iPad to adapt to most training aids and documents designed by EVA FTA.

# Administrations

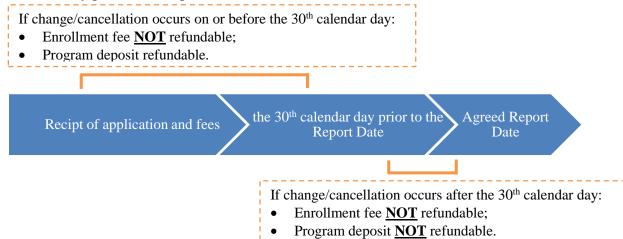
#### I. Application

Applicantswho meet the following requirements shall submit the completed Application Form to EVA FTA. Please refer to Appendix B for application process.

- At least aged 16 years old.
- Demonstrates comprehensive capability of English by attaching a copy of any of the following language test certificates acquired within the past 2 years:
  - a. TOEIC, a minimum of 650. (TOEIC Speaking and Writing Test certificate shall also be attached as a reference only.) (for international students only)
  - b. TOEFL iBT, a minimum of 85. (for international students only)
  - c. IELTS, a minimum of 5.5. (for international students only)
  - Hold a valid FAA Medical Certificate for the training programs.
- Applicants for UPRT program shall also hold a valid FAA Private Pilot License.

#### II. Enrollment

Once the application has been accepted, EVA FTA will provide the Enrollment Agreement, the Enrollment Guide and schedule a both parties agreed report date for the Applicant. The Applicant shall sign the Enrollment Agreement and make payments for admissions, including enrollment fee and applicable program deposit, to EVA FTA. If the Applicant makes any changes or cancellation on or before the 30<sup>th</sup> calendar day prior to the report date, the program deposit can be fully refunded yet the enrollment fee is not refundable. Both the enrollment fee and program deposit cannot be refunded if any changes or cancellation is made after the 30<sup>th</sup> calendar day prior to the report date.



The Applicant shall follow the instructions in the Enrollment Guide to obtain the required documentation, including the I-20 Form, M-1 visa, and the Alien Flight Student Program (AFSP) approval from the Transportation Security Administration (TSA) by the report date. EVA FTA will initiate the I-20 Form issuance process and provide adequate invitation letter if required by the visa issuance agency. Any fees for the foresaid documentation are at the Applicant's own costs.

### Administrations

## **III. Insurance** (for international students only)

Before commencing any flight training, the Student shall be covered by a medical or travel insurance that provides benefits no less than \$10,000 USD. A copy of the insurance policy shall be filed to EVA FTA, and payments for the insurance are at the Student's own costs.

#### IV. Payment Terms

Acceptable term of payment is transfer only. Collection, expenses, and balance of the tuition is controlled by EVA FTA with its computerized training system. The international students shall keep a remaining balance of \$2,000 USD in the system. Payment shall be made in a timely fashion since EVA FTA needs 3 business days to process each payment. Remaining balance will be checked on every Wednesday. EVA FTA may stop training when remaining balance is insufficient for training schedules.

Wire Information: Beneficiary Name: EVA FLIGHT TRAINING ACADEMY Beneficiary Bank: JPMorgan Chase Bank New York Swift code: CHASUS33 ABA: 021000021 Account number: 469799717

#### V. Attendance

The Student is obligated to attend scheduled sessions or make change requests when necessary in compliance with the requirements in EVA FTA's Pilot Administration Manual. Any deviation from the attendance requirements in the Pilot Administration Manual is considered as truancy, and each time of truancy allows EVA FTA to deduct \$200 USD from the Student's prepaid program deposit. When the Student accrues 3 times of truancy, EVA FTA may initiate the Review Board process to terminate the program without refunding the remains of the program deposit.

### VI. Completion

Upon completion of the training program, the program deposit and the remaining balance of the prepaid tuition will be refunded to the Student after deducting applicable fees, such as the enrollment fee and the truancy deductions.

#### VII. Termination

If the Student wishes to terminate the training program before its completion, a written notice shall be made to EVA FTA at least 30 calendar days in advance. With such notice, the remaining balance of the prepaid tuition and deposit will be refunded to the Student after deducting applicable fees, such as the enrollment fee and the truancy deductions.

Such written notice is not required if the termination is a decision made by a Review Board convened in compliance with EVA FTA Flight Operations Manual. On this occasion, the program deposit is not refundable, while the remaining balance of the prepaid tuition will be refunded to the Student after deducting applicable fees, such as the enrollment fee.

# Appendix

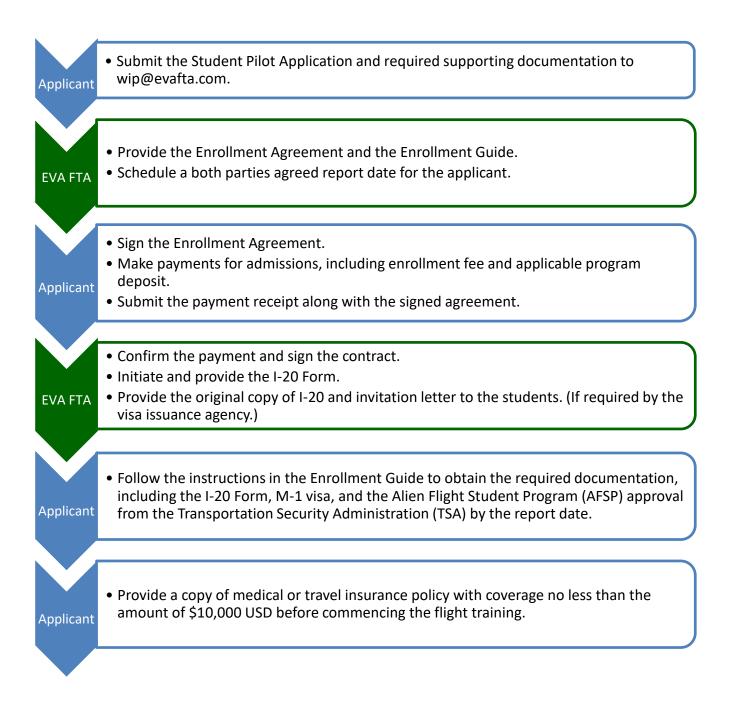
#### Appendix A. Miscellaneous Cost

Miscellaneous Costs include but not limited to the following expenses. Prices listed below are subject to change.

- a. FAA Airman Knowledge Test: \$165/each time
- b. FAA Pilot Practical Test: \$800/each time
- c. School materials: around \$500/per set

# Appendix

Appendix B. Application Process. (for international students only)





# 3745 WHITEHEAD STREET, MATHER, CA 95655, USA TEL: 916-394-5395 E-mail: sup@evafta.com